**Form F\***

\*Do not use Form F for proof of service of the request for review. The request for review must be personally served (see Form E). Form F may be used for proof of service for all papers served after the request for review.

**AFFIDAVIT OF SERVICE BY MAIL**

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ss.:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, being duly sworn, deposes and says that on the \_\_\_\_\_\_\_\_

(*name of person serving papers*) (*day*)

\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, deponent served the annexed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on

(*month*) (*type of paper served*)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the address

(*school district's name*) (*mailing address*)

designated by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for that purpose, by (*Choose One*):

(*school district's name*)

\_\_\_\_ depositing a true copy of the aforesaid document(s), enclosed in a postage-paid properly addressed envelope, in a post office or official depository (post box) under the exclusive care and custody of the United States Postal Service.

**OR**

\_\_\_\_ depositing a true copy of the aforesaid document(s), enclosed in a properly addressed wrapper, with an overnight delivery service, prior to the latest time designated by the overnight delivery service for overnight delivery.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*Signature*)

Subscribed and sworn to before me this

\_\_\_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*Signature and title of officer*)